

JOB DESCRIPTION

Position:	Museum Educator
Reports to:	Manager of School and Teacher Programs
Department:	Education
Position Type:	Part-Time, Hourly, Non-Exempt
Salary Range:	\$17/hour
Benefits:	Eligible

Summary of Position:

A Museum Educator delivers education and public programs for our core audiences: youth and families, school and teachers, and adults. As part of a team of educators, this position contributes to the development and implementation of the Museum's school programs, including field trips and teacher professional development, homeschool programming, as well as our off-site extended learning opportunities across Tacoma.

Core Responsibilities:

- Support in the development and production of TAM education programs, including field trips and tours, teacher professional development programs, and education resources; as well as early learners and family-focused programming
- Facilitate school tours and art-making activities, utilizing provided lesson plans, with a combination of discussion and activities in the galleries
- Facilitate our Extended Learning Opportunities for youth and families utilizing provided lesson plans
- Act as a friendly and gracious representative of TAM when interacting with teachers, after-school program coordinators, chaperones, and community members
- Prepare and organize materials; maintaining a clean and organized studio, classroom, and storage spaces
- Assist in the daily facilitation of the Education & Community Engagement Department, and various administrative duties
- Assist Education & Community Engagement team with museum-wide projects and events, such as community festivals, TAM studio, offsite festivals, and other programming
- Attend monthly meetings and periodic training sessions
- Participate in the museum's Diversity, Equity, Inclusion and Access (DEIA) trainings and bring a DEIA lens to TAM's educational strategies

Other duties as assigned

Absolutely Required Skills/Knowledge/ Ability/ Experience or Education:

- Experience in museum education or art education
- Comfortable working in diverse communities with varying learning styles/abilities
- Ability to follow lesson plans and help youth achieve stated learning goals
- Ability to effectively manage a classroom of up to 30 students
- Comfortable using basic art-making materials
- Strong facilitation, communication, and interpersonal skills
- Proven ability to work effectively and flexibly in a team environment
- Strong written and oral communication skills
- Effective problem solving and flexibility

- Demonstrated commitment to supporting the museum's Diversity, Equity, Inclusion, and Access (DEIA) framework
- Ability to work within and maintain the museum brand values: innovative, passionate, civic-minded, gracious, approachable

Desired Skills/ Knowledge/ Ability/ Experience or Education:

- Experience teaching in museum or classroom setting
- Bachelor's degree in art education, education or museum education
- Experience creating arts integration or project-based learning experiences
- Knowledge of trauma-informed teaching and social-emotional learning
- Ability to understand and interpret educational needs and develop effective solutions

Travel, Working Conditions, Physical Requirements and Environment include:

- Continuously exchanges information through listening and talking with students, staff, volunteers, and individuals in the community
- Frequently reaches, handles objects and operates tools, materials, computers, and/or controls
- Ability to lift objects (up to 25 pounds) and perform other similar actions during the course of the workday
- Travel to local elementary schools and local off-site meetings/trainings
- Work is typically performed in an indoor environment, in museum offices or on the museum floor, and in local schools
- Some evening and weekend work both on and offsite as necessary per events schedule

To Apply

- Please email a succinct cover letter and resume to HR@TacomaArtMuseum.org.
- Include "Museum Educator: First Name Last Name" in subject line.
- No phone inquiries, please.

Resume review will begin immediately. Position is open until filled.

Tacoma Art Museum is an Equal Opportunity Employer

Tacoma Art Museum strongly encourages applicants from members of groups underrepresented in careers related to museums and the visual arts.

About Tacoma Art Museum

Tacoma Art Museum is a public-spirited institution that champions a dynamic and complex approach to exhibitions. The museum's passionate staff are driven by the mission of connecting people through art, empowering visitors to create meaning with artworks through innovative interpretive and programming strategies. Named by USA Today as one of the "Top 10 Great Places to See Art in Smaller Cities," the museum has developed a reputation for presenting art in a thought-provoking yet accessible manner with a strong commitment to Northwest art.

Founded in 1935, TAM has strong roots in the community. Along with five other nearby museums and neighboring University of Washington at Tacoma, TAM anchors Tacoma's lively downtown core.

About Tacoma

Located in the beautiful Pacific Northwest, Tacoma is known as the City of Destiny, a city that has always marched to the beat of its own drum. Close enough to Seattle to take advantage of everything a major

metropolis offers, Tacoma is its own distinctly unique and actively engaged community with a clear love of the arts.

Diverse individuals and families continue to invest in Tacoma for its charming historic neighborhoods, schools, parks, waterfront, and amenities. You'll find the beaches and forests of Puget Sound ideal to bike, run, hike, and paddle – including the nearby Mount Rainier. In addition to sports, theater and other cultural offerings, Tacoma is home to a growing restaurant and pub scene that's made national press. The thriving Tacoma Museum District lines the downtown core and showcases some of the nation's best collections. Tacoma is a great place to call home.